

# Application Instructions

1. **Applicant Name.** Enter your name, mailing address, and phone number(s). In case of an owner-operator or multi-owner situation, please enter all names in sections 1a-c.
2. **Authorized Agent.** If a farm manager, attorney or other entity is completing this application, that person must enter his/her name, address and phone in this section.
3. **Project Description and Remarks.** The applicant must provide a description of the activity. An example might be: “Intermittent tile of 1.5 acres of farmed wetland for improved crop production.” Also, use this section to provide remarks for section 13, such as the status of the project (i.e., “project completed” or “project in the planning stages”).
4. **Farmed Wetland.** Is the area to be impacted by the project designated as a “Farmed Wetland” by the NRCS? A certified wetland determination must be completed by NRCS. If no determination has been completed, contact your county NRCS District Conservationist and request a determination be completed. If the area to be impacted is not a “Farmed Wetland,” please indicate the type of wetland it has been designated (i.e., Prior Converted Wetland, Wetland, Farmed Wetland Pasture, etc.). Only “Farmed Wetland” and “Farmed Wetland Pasture” designations will be considered for application under USDA jurisdiction.
5. **Is This an Upland Depressional Wetland?** This is another definition of “farmed wetland.” Upland depressional wetland is associated with the isolated prairie pothole land formations of central and northern Iowa. Eligibility for wetlands associated with or adjacent to rivers and streams will be considered by the USDA on a case-by-case basis.
6. **Approximate Size.** Enter the approximate size, in acres, of the area on the property to be impacted by the project.
7. **Certified Wetland Determination Received.** Enter the date that you received a certified wetland determination from NRCS. Attach a copy of the determination notification letter and all attachments. Applications will not be considered without this information.
8. **Copy of Project Plan Attached.** If you have a plan or schematic of the planned drainage or wetland impact project, please attach it. Please show the location of the project relative to major landmarks, such as roads and buildings, etc.
9. **Has Functional Assessment Been Completed?** This is an assessment that NRCS must complete once it has been determined that you have a Farmed Wetland under USDA jurisdiction. The functional assessment will help determine the amount of wetland credit you must purchase from the bank. This must be completed before an application will be considered. Enter the date of the assessment by the NRCS and the amount of credit needed. Please attach a copy of the assessment results notification letter and all attachments. Applications will not be considered without this information.
10. **Type of Activity.** Check the type of activity that most applies to your project. In most USDA jurisdiction cases, this will be Intermittent Tile or Surface Intake.
11. **Project Location.** Enter the address and legal description of the project, including the name of the watershed, as determined by the NRCS. If available, enter the Hydrologic Unit Code (HUC) number.
12. **Date Activity.** Enter the date that you plan to start and complete the project.
13. **Is Any Portion of the Activity...Now Complete?** If you have already done some work on the project, please enter the date(s) that the work was completed. If work has been completed, please describe the work in Section 3, Project Description & Remarks.
14. **List of Approvals, Certifications or Denials from Other Agencies.** Enter the agency, type of approval or denial received from other state and/or federal agency, such as a Clean Water Act Section 404 from the U.S. Army Corps of Engineers and state 401 Certification from the DNR, if applicable.
15. **Consent to Inspect Property.** Please confirm your consent for the bank or its agent to visit your planned project site, if necessary. This may be necessary to evaluate the ranking of similar applications. If consent is not provided, it may delay the approval of your application.
16. **Application Verification.** Please sign and date your application. Original signatures are needed for record.

Send completed form, attachments and your \$250 non-refundable application fee to:

Iowa Agricultural Mitigation, Inc.  
Attn: Kim Perlstein  
2335 230<sup>th</sup> Street  
Ames, IA 50014

Application questions can be directed to Kim Perlstein at (515) 298-4974, or [kperlstein@iowamitigation.com](mailto:kperlstein@iowamitigation.com).

# IOWA AGRICULTURAL MITIGATION BANK: MITIGATION CREDIT APPLICATION FORM

1a. Applicant Name	1b. Applicant Name	1c. Applicant Name
Address	Address	Address
City, State, Zip	City, State, Zip	City, State, Zip
Business ( ) - Home ( ) -	Business ( ) - Home ( ) -	Business ( ) - Home ( ) -
2a. Authorized Agent (if any)	2b. Authorized Agent (if any)	2c. Authorized Agent (if any)
Phone ( ) -	Phone ( ) -	Phone ( ) -

**3. PROJECT DESCRIPTION AND REMARKS:**

4. Farmed Wetland      Yes [ ]    No [ ]    Type (if not FW) \_\_\_\_\_

5. Is this an "upland depressional wetland?"    Yes [ ]    No [ ]

6. Approximate Size \_\_\_\_\_ Acres

7. Certified Wetland Determination Received \_\_\_\_\_ (date) – attach copy

8. Copy of Project Plan Attached      Yes [ ]      No [ ]

9. Has functional assessment been completed? Yes [ ] No [ ] \_\_\_\_\_ (date) – attach copy

    Amount of credit needed \_\_\_\_\_

10. Type of Activity: (check all that apply):

    Pattern Tile      \_\_\_\_\_      Intermittent Tile      \_\_\_\_\_

    Surface Intakes      \_\_\_\_\_      Dams      \_\_\_\_\_

    Dikes      \_\_\_\_\_      Ditches      \_\_\_\_\_

    Diversions      \_\_\_\_\_      Pumps      \_\_\_\_\_

    Terraces      \_\_\_\_\_      Dredge & Fill      \_\_\_\_\_

    Other \_\_\_\_\_

**11. PROJECT LOCATION**

**LEGAL DESCRIPTION**

STREET	QUARTER	SECTION	TOWNSHIP	RANGE
CITY	NAME OF WATERWAY OR WATERSHED			
COUNTY				

12. Date activity is proposed to commence \_\_\_\_\_ Date activity is expected to be completed \_\_\_\_\_

13. Is any portion of the activity for which authorization is sought now complete \_\_\_\_\_ YES \_\_\_\_\_ NO If answer "YES" give reasons in the Project Description and Remarks Section.

14. List and attach copies of all approvals, certifications and denials received from any federal or state agencies for structures, construction, discharges or other related activities described in this application.

ISSUING AGENCY	TYPE APPROVAL	IDENTIFICATION NO.	DATE OF APPLICATION	DATE OF APPROVAL	DATE OF DENIAL
----------------	---------------	--------------------	---------------------	------------------	----------------

15. CONSENT TO ENTER PROPERTY LISTED ABOVE IS HEREBY GRANTED.

    Yes [ ]    No [ ]

**16. APPLICATION CERTIFICATION**

I certify that I am familiar with the information contained in the application, and that to the best of my knowledge and belief, such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities.

Signature of Applicant or Authorized Agent	Date
Signature of Applicant or Authorized Agent	Date
Signature of Applicant or Authorized Agent	Date

**FOR OFFICE USE ONLY**

Date Received \_\_\_\_\_

Application No. \_\_\_\_\_

Approval Status:

Pending    Accepted    Denied